



2nd and 3rd Degree Request

Texas State Council Knights of Columbus

See Page 2 for Set Up
and Expense Requirements

(For use of Second & Third Degree)

To: Phillip E. Apgar
State Ceremonials Chairman
2908 Stanford Drive
Flower Mound, TX 75022
469-964-6358
Email: skpa@tx.rr.com

District Deputy: DD Mark McDuffie
Street: 15838 Arbor Lake Drive
City: Tomball State: TX Zip: 77377
Phone: (281) 414-7868 Email: mcduffie_dd65@yahoo.com

**This form can be downloaded from the Texas State Council Web Site. After completing please email to:
Phil Apgar at: skpa@tx.rr.com**

Request is made herewith to hold the exemplification of a Major Degree by : 91 April 22, 2018 10:00am
(district no.) (date) (time)
The Council most likely to host this is Bishop Nicholas A. Gallagher Council #8482
(name & number)

located at 9623 Zaka Road, Houston, TX 77064
(Street Address, City & Zip)

This council has agreed to pay all the degree team expenses as outlined on reverse of this form. I have been assured 40 candidates will be present for the exemplification. The Host Council and I wish to suggest the use of the Degree Team from Houston. We have made initial contact with them and they are available.

GK Fernando Flores
Host Grand Knight
Email: fgsatx@aol.com
Phone: (281) 468-2854

DD Pat Dexter (as of 7/1/17)
Host District Deputy
Email: pidarts@gmail.com
Phone: (713) 826-6417

Do Not Write Below This Line

Approval for this Degree is granted; the individual listed below will be considered in charge of the Exemplification. The District Deputy making this request is to arrange and notify him of the time and place for a meeting prior to the Degree, and both will accept this assignment in accordance with the "Ceremonial Guide Lines" set forth in the State Council's Membership Program for this current year.

Approved by: Douglas Oldmixon 6/27/2017
(State Deputy) (Date)

Degree Team: Houston

ASSIGNEES

Conferring Officer:

Degree Team Captain:

Name: <u>Michael Morrison</u>	Name: <u>Robert Alcala</u>
Address: <u>7483 Bluestone Rd, San Antonio, TX 78249</u>	Address: <u>12803 Wedgewood Park Ct.</u>
Telephone: <u>210-275.1995</u>	Telephone: <u>713-854-4410</u>
Email: <u>mgmorrison@gmail.com</u>	Email: <u>Ralcala.js@live.com</u>

Major Degree Check List for
Set Up and Team Expenses

1. 2nd Degree Team is \$250.00 for the first 100 miles plus meal after the Degree. \$1.00 per mile one-way above 100 miles, plus hotel rooms for no more than four rooms, with two men per room. Contact Degree Team Captain to determine if mileage is applicable. Less than 100 miles is not considered an overnight trip. For an overnight degree, the host district deputy and the host council are responsible for supper, breakfast, and a meal following the degree for the degree team. The Conferring Officer's Expenses are paid by Supreme.
2. Contact the Council that will host the Degree and be sure facilities are adequate to host a degree. Also, make the Council aware of the cost of the Degree. The Degree Captain will verify these expenses with you.
3. Host Council must have Membership Medallions from Supreme. English 30630 and Spanish 30632. The cost can be added to Candidates Registration.
4. There is a sample registration form that State Ceremonial Chairman will furnish to you with instructions. Please furnish a copy to the Warden and Financial Secretary who have Candidates participating.
5. The Candidates must be identified with a ribbon or a nametag. Third Degree members must not be allowed to mingle with the candidates. Priests take the Major Degree by observation. Please let Degree Team and Conferring Officer know if there is a Priest taking the Degree.
6. Approximately two weeks before the degree contact the Conferring Officer for any questions or directions that he may need. You may also discuss who will do the Knighting Ceremony. District Deputies that will do the Knighting Ceremony must have a District Deputy Robe. You will also need to contact the Degree Team Captain to assist in any help that the Degree Team may need.
7. The Fourth Degree presence, in full Color Corp Regalia, will add to the beauty and dignity of the ceremony and this would be at the Mass before the degree.
8. Be sure to report to Supreme and State Council on Form 450 NC the report of your Degree. This form can be found on the Supreme Web Site under forms. Please populate the State Deputy (State Council) with email skpa@tx.rr.com. You need to fill out a separate form for the 2nd and 3rd degree.
9. It is suggested that every Degree be held in Honor of a Distinguished Member of the Order or Your Parish Community.